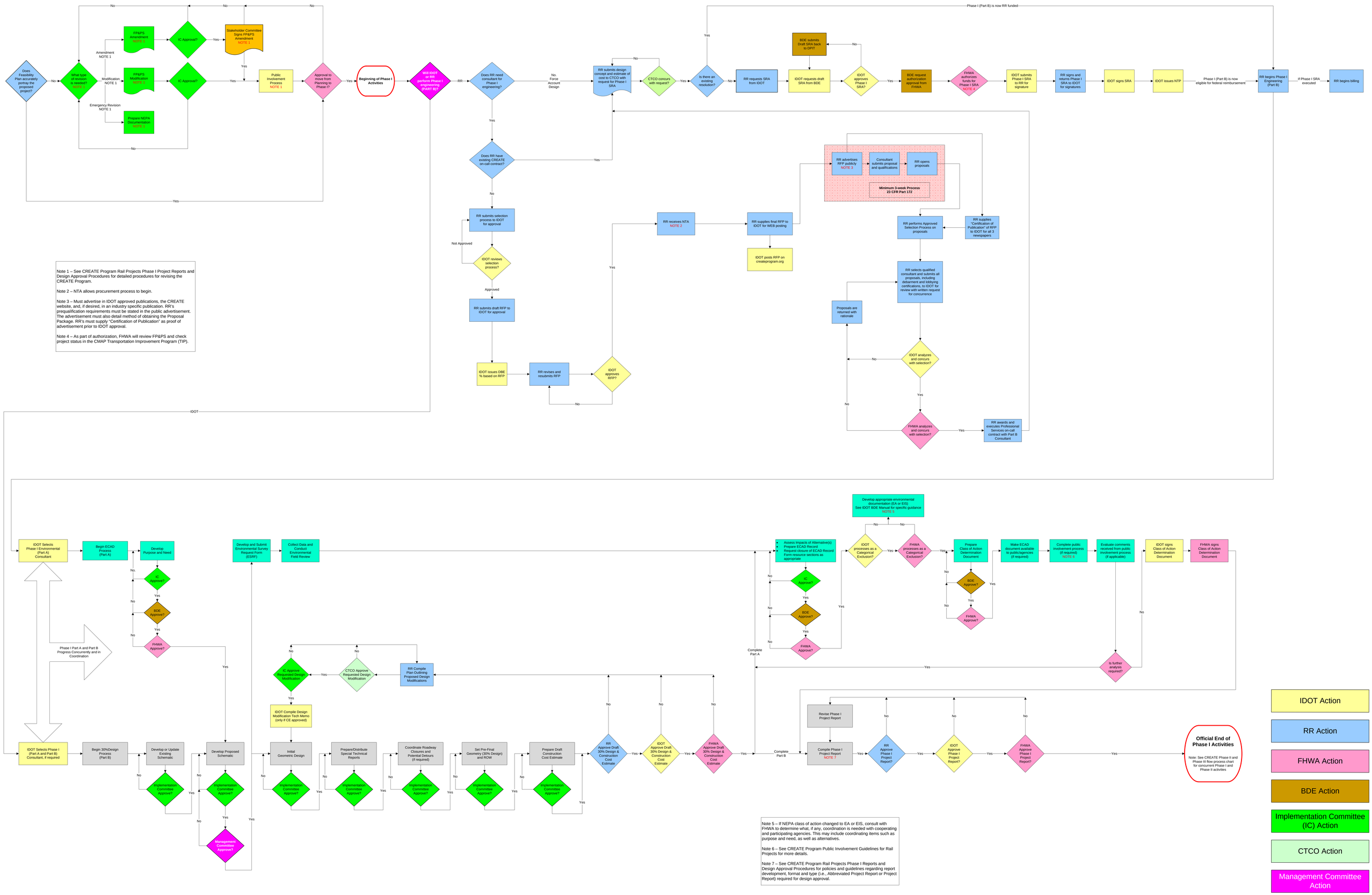
CREATE Phase I Work Flow Process



Note 1 – See CREATE Program Rail Projects Phase I Project Reports and Design Approval Procedures for detailed procedures for revising the CREATE Program.

Note 2 – NTA allows procurement process to begin.

Note 3 – Must advertise in IDOT approved publications, the CREATE website, and, if desired, in an industry specific publication. RR's prequalification requirements must be stated in the public advertisement. The advertisement must also detail method of obtaining the Proposal Package. RR's must supply "Certification of Publication" as proof of advertisement prior to IDOT approval.

Note 4 – As part of authorization, FHWA will review FP&PS and check project status in the CMAP Transportation Improvement Program (TIP).

Note 5 – If NEPA class of action changed to EA or EIS, consult with FHWA to determine what, if any, coordination is needed with cooperating and participating agencies. This may include coordinating items such as purpose and need, as well as alternatives.

Note 6 – See CREATE Program Public Involvement Guidelines for Rail Projects for more details.

Note 7 – See CREATE Program Rail Projects Phase I Reports and Design Approval Procedures for policies and guidelines regarding report development, format and type (i.e., Abbreviated Project Report or Project Report) required for design approval.

Acronyms:
BDE = IDOT's Bureau of Design & Environment
CREATE = Chicago Region Environmental & Transportation Efficiency
CTCO = Chicago Transportation Coordination Office
DBE = Disadvantaged Business Enterprise
DPIT = IDOT's Division of Public & Intermodal Transportation
EA = Environmental Assessment
ECAD = Environmental Class of Action Determination
EIS = Environmental Impact Statement
FHWA = Federal Highway Administration
FP&PS = Feasibility Plan & Project Screening
IC = Implementation Committee
IDOT = Illinois Department of Transportation
NTA = Notice to Advertise
NTP = Notice to Proceed
PS&E = Plans, Specifications & Engineer's Estimate
RFP = Request for Proposal
RR = Railroad
SRA = State Rail Agreement
WEB = Internet

Revised: 01/17/2012 – Approved by CREATE Partners
07/30/2015 – Revised by CREATE Partners

Sources
CREATE Phase II and Phase III Flow Process
CREATE Final Feasibility Plan Amendment 1
CREATE Phase I Reports and Design Approval Procedures
IDOT BDE Procedures Manual and Updates

This CREATE flow chart does not include IDOT or CDOT sponsored grade separations or emergency project approvals. These are handled through separate agency or CREATE processes.

IDOT Action
RR Action
FHWA Action
BDE Action
Implementation Committee (IC) Action
CTCO Action
Management Committee Action
CREATE Stakeholder Committee
Phase I (Part A) Consultant
Phase I (Part B) Consultant (or Lead RR Agency)